



School: T.C. Howe High School
SBOE Monthly Performance Report-Template

Date: May 15, 2014

Core Question 1: Is the educational program a success?					
	March 15	April 15	May 15	Comments	Next steps
Student Enrollment	615	597	605 MS: 240 HS: 365	<ul style="list-style-type: none"> Again this month, we saw a number of students enroll and withdraw for a variety of reasons. Similarly to last year, we saw a number of students enroll around the time that the ISTEP window opened up. Almost all new students for this reporting period came from nearby IPS schools and/or alternative settings. Dropouts: 1 Withdrawals: 8 Enrolled: 16 	<ul style="list-style-type: none"> Our registrar continues to work diligently to follow up with all students who withdraw from T.C. Howe to ensure their attendance at their new school. The registrar has also been working to locate any student associated with Howe who have not been in attendance all year in order to discuss with them options that they can consider in order to continue their academic journey
Student Attendance	82.3%	84%	86% MS: 93% HS: 80%	<ul style="list-style-type: none"> Each reporting period we continue to see a steady increase in our student attendance. This particular reporting period you will find a breakdown of our attendance percentage for both middle school and high school in order to give a more complete picture of where we are in terms of our attendance. This reporting period, our high school attendance maintained consistency with the exception of Monday, May 5th where a large portion of our senior class collectively opted to not attend school in celebration of their senior accomplishments (the attendance rate on this particular day was 73%). Throughout the duration of this reporting period, we have had a different focus as our target group in terms of attendance based on our assessment calendar. Those target groups included: <ul style="list-style-type: none"> MS students (ISTEP) Biology ECA students MS NWEA students HS NWEA students Conexus Students 	<ul style="list-style-type: none"> The attendance team is currently researching a way in which we can support the parents of students with attendance issues. In our experience, we have come across a number of parents who seek support in “forcing” their child to come to school. We recognize that as a team, we can collectively hold our students accountable to ensure their daily success.

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				<ul style="list-style-type: none"> Targeted seniors Through the Student Intervention Team which meets weekly, we have worked to proactively communicate to students and parents within our identified target groups prior to ensure their attendance for their designated testing date. Our attendance team has worked to complete daily phone calls and phone visits for students that are not at school. We also work closely with our School Resource Officer as well as the probation officer housed at Howe to follow up with students and parents who have a consistent pattern of not attending school. 	
Student Suspensions	7th- 20 8th - 25 9th - 13 10th- 4 11th - 3 12th- 2 Total: 67	7th- 18 8th - 19 9th - 14 10th- 11 11th - 7 12th- 7 Total: 76	7 th : 33 8 th : 26 9 th : 13 10 th : 3 11 th : 3 12 th : 1 Total: 79	<p>This month, high school suspensions saw a decrease from 32 to 20, while middle school saw an increase from 31 to 59. This major increase in suspensions is largely a result of an intentional focus on un-served consequences. This month we completed a refresh of the Plasco Behavior Management system. This refresh of the systems allowed us to develop filters to target specific students much more effectively. Students that had habitually skipped detentions and Friday School were issued suspensions as the final consequence. This increase in suspensions in the middle of April was also coupled with a drastic increase in student compliance towards the start of May. Middle school students that were previously able to continue with handbook violations ultimately served their consequence and changed their behavior.</p>	With the start of testing season, our focus has been on finding alternatives to suspensions. The discipline team has been creative with the use of consequences throughout the school day to remedy suspension-worthy offenses. Our goal is for consequences to not interfere with attendance. We have also relied heavily on parent conferences as they have been more effective in rectifying the behavior.
Student Expulsions	0	4	3	Three students were expelled for major violations of the student handbook (possession of drugs and threat to a staff member).	Our discipline team is focused on ensuring students are able to learn in a drug-free and safe environment. Our expulsions from this month have allowed us to maintain this norm.

Core Question 2: Is the organization in sound fiscal health?

	Comments	Next steps
SIG Funding	Since our last reporting period, some updates have been made in terms of our intended amendments. As a team we met to review our current budget in comparison to our actual cost of	<ul style="list-style-type: none"> We are currently working to finalize all items needed for summer school which will be at

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	<p>purchases and our projections. Below you will find a finalized list of amendments which were submitted:</p> <ul style="list-style-type: none"> • Next year, we will no longer use Achieve 3000, but will begin to use Reading Plus. This will be funded with the Title 1 grant. • Plato, Mathletics, and BrainPop will continue to be funded with the Title 1 grant • We have opted not to utilize Think Through Math for this upcoming school year • We have opted to reallocate the funds designated for our Grant Manager to attend the National Grants Management Association Conference • Through the grant we hired a second Campus Monitor • We have opted to reallocate the funds reserved to hire an interventionist assistant. 	<p>Howe this year. During this upcoming reporting period, we intend to place our order for all materials needed for summer school.</p>
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<i>Core Question 3: Is the organization effective and well-run?</i>					
	March 15	April 15	May 15	Comments	Next steps
Staff Attendance	97%	97.7%	97%	<p>As the end of the year nears, we have had many conversations with our staff in terms of finishing strong. In order to encourage their daily attendance, we constantly communicate the staff attendance percentage in comparison to our student daily attendance. We also continue to publicly display when and if a staff member is out. In order to hold staff members accountable for finishing strong, we ask that all staff members speak directly to the principal to receive approval when and if they need to request time off.</p>	<p>Continue to show the correlation between staff attendance and student academic success.</p>
Staff Retention	100%	98%	100%	<p>As a team, we have continued to work hard to create and maintain a pool of potential candidates that can be transitioned into positions that potentially become open at the school.</p> <ul style="list-style-type: none"> ▪ Termination – Involuntary: ▪ Resignation – Voluntary: ▪ New Hire: 	<p>We have attended a number of hiring fairs and have begun to interview applicants for the 2014, 2015 school year. In the process of doing this, we have worked to maintain communication with all potential new hires in order to create a welcoming atmosphere and in order to ensure a smooth transition.</p> <p>The leadership team has also been working to provide opportunities over the summer for staff members to come in to receive professional development in order to ensure a great start to the school year.</p>



Core Question 4: Is the school providing the appropriate conditions for success?					
	March 15	April 15	May 15	Comments	Next steps
IEP / 504 Plans	111	107	109	<p>As we have new students enroll, our registrar continues to work closely with the family and their previous school to determine if special education services were received. Through the improvement of this process, we have been able to communicate to teachers and support staff in a more timely fashion when and if any additional accommodations and/or modifications can be used to support new students that we have.</p> <p>Additionally, as the end of the year nears, the SPED team and the discipline team have been working together to provide support for some of our most challenging students in a way that allows them to receive positive praise or consequences for their actions without moving them out of their academic setting .</p>	<p>The SPED team is currently working to ensure that all meetings are held for any IEP that goes out of compliance during the summer months. Additionally, the team is working to ensure a smooth transition for students transitioning out of high school. This includes working closely with the Guidance team, the student, and their families.</p>
EL Students	13	13	16	<p>We have been working very closely with our ENL coordinator this reporting period as we follow up with families within this population in terms of attendance. Our coordinator assist us in making parent phone calls and doing weekly home visits.</p>	<p>Our ENL coordinator will continue to work with not only teachers, but additional support staff on effective ways to communicate with the parents of our ENL students in order to keep them involved in their child's education.</p>
Parent Engagement	Yes	Yes	Yes	<p>Parent Night that provided several links to community resources: The Public Library, Upward Bound, Job Corps</p> <p>Parents are being invited to our 8th grade Promotion Ceremony</p> <p>Parents have been invited to a feedback session hosted by our Parent Liaison</p> <p>Parents are contacted daily when and if their child is tardy to school or absent</p> <p>Parents received letters as well as phone calls informing them of all state wide testing (ISTEP, NWEA, ECA)</p>	<p>As we begin to plan for the 2014, 2015 school year, we will be targeted the parents of our incoming 7th graders as well as incoming 9th graders to ensure open communication and support for their child as they transition a.) into middle school b.) into high school.</p>

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OFFICE of EDUCATION INNOVATION

				Parents were contacted to fill out a Special Education Survey to give input on how we can better support them.	
Community Engagement	Yes	Yes	Yes	<p>Meeting with Roxanne Gregg, representative from Upward Bound. Discussion on bringing more students to join the program this year</p> <p>Meeting with representative from Job Corps. We have three students looking to take advantage of this program</p> <p>Indiana University came to introduce materials and requirements to our junior class</p> <p>College Fair was hosted with five local Indiana colleges</p> <p>Received a \$1000 donation from Capitol Group to support our prom</p> <p>Received a personal donation from a local family in the amount of \$500 to support prom</p> <p>Continued relationship with Urban League. Representatives have been instrumental in assisting seniors in applying to college and FASFA. Urban League is also donating a pizza party to our seniors on May 30th to celebrate their accomplishments</p>	Our Community Liaison has begun to meet with our Leadership Team in order to strategize and set goals for the 2014, 2015 school year. These goals are centered on providing support to our students and local community by bringing in outside resources to expose the community to new opportunities.

Other Key Information:

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